



Post Master's Nursing Certificate Programs

ENROLLMENT CHECKLIST

What do you need to do?

+ Complete an online application free of charge. Go to: <http://www.wju.edu/> then click Apply Online! FREE! You will be prompted to create Log In Information. For Academic Program, choose: **Post Master's Certificate**. For Academic Level, choose: **Graduate**.

OR

+ Complete a paper application and mail it to the Professional and Graduate Office. Class space is limited, especially for the Family Nurse Practitioner program. Early application is suggested.

+ Request official transcripts from any college you have attended and have them mailed to:

Wheeling Jesuit University
Attention: Jenny Nettles
Graduate and Professional Office
316 Washington Avenue
Wheeling, WV 26003

+ Complete three recommendation forms and submit them to the Professional and Graduate Office.

+ Submit your CV or resume to the Professional and Graduate Office.

+ Provide your nursing license (number and state of issuance) to the Professional and Graduate Office.

+ Apply for federal student loans and grants by completing the FAFSA online at <http://www.fafsa.ed.gov>.
School Code is **#003831**.

+ Complete the Graduate Nursing Admissions Essay (instructions enclosed).

When do you come to campus?

+ All new online students are encouraged to attend an orientation to online learning.

For more information, contact Graduate and Professional Admissions at 800.873.7665 or jnettlles@wju.edu.



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800.873.7665