



## **Wheeling Jesuit University Alumni Contact Directory Privacy Policy**

Wheeling Jesuit University (WJU) is collecting contact information from WJU alumni, including names, mailing addresses, telephone numbers, and email addresses, to create an Alumni Contact Directory (Directory). The only information included in the Directory is the contact information that you voluntarily provide in response to this email. No other information is included in the Directory. WJU may use the Directory information to contact you regarding WJU events and news and may use and/or disclose the Directory information as required by law.

We will also make the Directory information available to other WJU alumni. The Directory is only available to alumni through the password-protected Alumni tab on the WJU website ([www.wju.edu/alumni](http://www.wju.edu/alumni)). WJU does not sell, rent, or otherwise provide information submitted to us for the Directory to any other third-party. If you do not wish to be included in the Directory, please do not provide any contact information. WJU has implemented physical, technical, and administrative safeguards to protect the security of the contact information in the Directory.

If, at any time, you decide that you no longer wish to participate in the Directory, please contact the WJU Alumni Office by email at [alumni@wju.edu](mailto:alumni@wju.edu) or by telephone at (304) 243-2297, and we will delete your contact information from the Directory. You may also “unsubscribe” to emails from WJU if you no longer wish to receive emails from WJU regarding WJU events and news but you wish to continue being included in the Directory. Unless you contact us to delete your contact information from the Directory, we will retain your Directory contact information as long as we maintain the Directory. You may review the information about you that is included in the Directory at any time by visiting the Alumni tab on the WJU website. Please contact the WJU Alumni Office at the email address or telephone number provided above if you need to change any Directory information about you or if you have any questions or concerns regarding the Directory. We will notify participants in the Directory by email of any material change to this Privacy Policy.

For those alumni residing in the European Union, in addition to the rights described hereinabove, you also have the right to lodge a complaint with a supervisory authority.