The Master of Science in Nursing program is fully accredited by the Commission on Collegiate Nursing Education and offers majors in nursing administration, family nurse practitioner, and nursing education specialist. The curriculum is designed to accommodate the registered nurse graduate student who desires to remain employed. The faculty recognizes that each person is a unique individual who is an integral member of many systems. Each of these systems interfaces with other complex and changing systems that create the unique fabric of each individual environment.

Emphasis on the concepts of system, critical thinking, advanced practice and change is integrated throughout the MSN curriculum. As the MSN program prepares the professional nurse for advanced practice, the nurse will think critically and make the best possible decision for the betterment of the advanced practitioner, the client, the organization, and the overall environmental system. Central to the concepts of system, critical thinking, and the advanced practice is the continuous and dynamic process of change. The MSN graduate will possess the necessary skills to influence the change process and enhance the quality of healthcare for the betterment of mankind and the overall health care system.

The purpose of the masters program in nursing is to prepare registered nurses for professional leadership and advance practice roles and to contribute to the development of nursing and healthcare knowledge. Graduates from the MSN program are prepared to:

1. Assume leadership positions in health care, educational, and other settings
2. Contribute to the development of nursing knowledge
3. Ensure the delivery of quality and cost effective patient care
4. Assume responsibility for the therapeutic management of patient care services
5. Function as a member of the interdisciplinary team

Admission Requirements

1. Graduation from an accredited nursing program with a Bachelor of Science in Nursing degree (BSN)
2. 3.0 undergraduate cumulative GPA
3. Successful completion of undergraduate courses in statistics and research, basic knowledge of computers, computer spreadsheets and at least one software program
4. Three (3) letters of recommendation
5. Total score of 286 on two of the three sections on The Graduate Record Exam (GRE) or 400 on The Miller Analogies Test (MAT)
6. Graduate Nursing Admissions Essay (instructions enclosed)

Transfer Credit

Up to six graduate credits (two courses) in nursing may be eligible for transfer credit. Such credit is only available for graduate level nursing courses and only when the quality and comparability of the other work meets the approval of the Graduate Admissions Committee. Transfer credit will not be awarded for the courses with grades below a “B.”
Course Load

Three courses (nine credits) constitute a full-time course load for the graduate student.

Core Courses for all Majors

- MSN 500 Nursing Theories
- MSN 501 Nursing Research I
- MSN 503 Health Care Policy and Politics
- MSN 525 Health Care Delivery Systems & Economics
- MSN 531 Advanced Health Assessment
- MSN 533 Health Promotion

Family Nurse Practitioner Track

The curriculum is divided into three components. The first component is the nursing core and contains those courses basic to any master of science in nursing program. The second component contains the family nurse practitioner clinical core. The third component consists of primary care courses specific to the Family Nurse Practitioner role. The program requires completion of 48 credit hours of graduate study.

  **Clinical Core Courses**
  - MSN 530 Advanced Pathophysiology
  - MSN 531C Advanced Health Assessment Clinical
  - MSN 532 Advanced Pharmacology
  - MSN 569 Advanced Practice Role Seminar

  **Family Nurse Practitioner Courses**
  - MSN 565 C&D Primary Care of the Family I (Pediatrics)
  - MSN 566 C&D Primary Care of the Family II (Women’s)
  - MSN 567 C&D Primary Care of the Family III (Adult)
  - MSN 568 C&D Primary Care of the Family IV (Geriatrics)

Nursing Administration Track

The curriculum is divided into three components. The first component is the nursing core and contains those courses basic to any master of science in nursing program. The second component contains nursing administration courses specific to this program. The third component consists of support courses in business. Each course is three credits unless otherwise specified. The program requires completion of 40 or 43 credit hours of graduate study.

  **Nursing Administration Courses**
  - MSN 502 Nursing Research
  - MSN 510 Thesis I or MSN 512 Capstone Seminar
  - MSN 520 Nursing Administration I: Organizational Theory and its Applications
  - MSN 521 Nursing Administration II: Management of Nursing Care Delivery Systems, Program Development and Marketing
  - MSN 524 Nursing Administration: Financial Management
  - MSN 561 Practicum I
  - MSN 527 Organizational Behavior
  - MSN 528 Communications and Interpersonal Relations
Nursing Administration Course Options

MSN students with a major in nursing administration may elect either the thesis or the capstone seminar option. The thesis option consists of research conducted by the student in an area relevant to the major and consists of MSN 510 (2 crs) and MSN 511 (1 cr). The capstone seminar option, which consists of individual or joint professional applications projects, is comprised of a three-credit course, MSN 512 and one MSN elective.

Nursing Education Specialist Track

The curriculum is divided into three components. The first component is the nursing core and contains those courses basic to any master of science in nursing program. The second component contains nursing education courses specific to this program. The third component consists of the clinical core. The program requires at least 42-43 credit hours of graduate study.

<table>
<thead>
<tr>
<th>Nursing Education Courses</th>
<th>Choice of ONE Clinical Concepts course:</th>
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</thead>
<tbody>
<tr>
<td>MSN 514 Curriculum and Instruction</td>
<td>MSN 565D Primary Care of the Family I</td>
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<tr>
<td>MSN 515 Evaluation</td>
<td>MSN 566D Primary Care of the Family II</td>
</tr>
<tr>
<td>MSN 516 Educational Technology</td>
<td>MSN 567D Primary Care of the Family III</td>
</tr>
<tr>
<td>MSN 518 Educational Practicum</td>
<td>MSN 568D Primary Care of the Family IV</td>
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<tr>
<td>MSN 542 Synthesis in Nursing Education</td>
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</tbody>
</table>

Clinical Core Courses

| MSN 530 Advanced Pathophysiology                 |
| MSN 531C Advanced Health Assessment Clinical     |
| MSN 532 Advanced Pharmacology                    |

Nursing Graduate Post-Master’s Certificates

Post-Master’s certificates provide nurses with MSN degrees the opportunity to acquire specialized skills that may not have been offered in their master’s degree programs. The school of Nursing at Wheeling Jesuit University addresses this need by offering three Post-Master’s certificates: Family Nurse Practitioner, Nursing Education, and Nursing Administration. For more information, please contact:

Wheeling Jesuit University
Professional and Graduate Studies
316 Washington Ave.
Wheeling, WV 26003
800.873.7665
adulted@wju.edu
Policy for Tuition Assistance and Reimbursement Plans

Any student who has tuition assistance or reimbursement from their employer may qualify for deferred tuition payments.

Students must submit to the Center for Professional and Graduate Studies office a copy of their company’s tuition assistance policy. This copy will be placed in the student’s file and a duplicate will be sent to the business office. If it is already on file, you do not need to send it again.

If a student has 100% tuition assistance, then the student may wait to make payment until the semester is completed and grades are submitted to the employer to release the tuition funding. Payment from the student to WJU is required in a timely manner. If the account balance is not paid by the end of the next semester, the student will not be permitted to enroll until the account is cleared.

If a student has less than 100% tuition assistance, the amount that is not funded by the employer is due from the student to WJU by the first night of class. Outside payment plans from WJU and federal financial aid are available for the remaining balance of the tuition charge.

For example: If a student has 75% tuition assistance, the 25% not covered by reimbursement is due by the first night of class. If a student has 50% tuition assistance, the 50% not covered by reimbursement is due by the first night of class.

Each semester when you receive your first bill, write on the statement, “Company reimbursement through (company name)” and send the statement back. The business office will check to see if your reimbursement policy is on file. If it is not, they will request a new copy from you.

Remember, if you do not have 100% tuition assistance, you will need to make your payment of the difference by the first night of class or make arrangements through the payment plans or federal financial aid. Payment plan brochures and federal financial aid forms are available from the Financial Aid Office by calling 304.243.2304.
Application is being made to the following program:

**MSN**
- Family Nurse Practitioner
- Nursing Administration
- Nursing Education Specialist

**Post Master’s Certificate**
- Family Nurse Practitioner
- Nursing Administration
- Nursing Education Specialist

Name ____________________________________________________________

Last Name First Name Middle Name

Address __________________________________________________________

No. & Street City State Zip

Home Phone (_____)____________________ Work Phone(_____)___________________ Cell Phone (_____)___________________

Email Address _____________________________________________________

Soc. Sec. Number _____ _____-_____  _____-_____  _____  _____

Citizenship __________________________ Type of Visa if not a U.S. Citizen

Semester Entering (check one and fill in year)  
- Fall 20 _______
- Spring 20 _______
- Summer 20 _______

**COLLEGES ATTENDED**

<table>
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<tr>
<th>COLLEGES ATTENDED</th>
<th>LOCATION</th>
<th>DATES</th>
<th>DEGREE/DIPLOMA</th>
<th>MAJOR</th>
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</table>

Present Employer __________________________________________

Position / Title __________________________________________

RN License No. __________________________________________

State of Issuance _________________________________________

Please attach a resume of your work history.

Optional Questions:

Date of Birth __________________________________________

Race/Ethnicity __________________________________________

Religion __________________________________________

Marital Status _________________________________________

Applicants Signature _____________________________________

Date

Wheeling Jesuit University does not discriminate on the basis of race, creed, color, national origin, handicap or sex in the consideration of eligible students for admission, scholarships, awards and financial aid.

7/2014
Submit an essay that includes the following information:

+ Identify the MSN track you wish to pursue:
  - Nursing Administration
  - Education Specialist
  - Family Nurse Practitioner (Primary Care)

+ Describe your decision and motivation to seek graduate education in this particular track.

+ Define your career goals.

+ Identify your personal attributes that will contribute to your success as a master’s prepared nurse.

+ Explain how the MSN Program will meet your professional goals (limited to two type-written, double-spaced pages).

The entire essay should not exceed 3 double-spaced pages. Address all the points above. This is your opportunity to demonstrate your writing skills. Consideration will be given to both the quality of writing and congruence with WJU’s MSN program goals.
Graduate Programs
RECOMMENDATION EVALUATION

☐ MBA (Master of Business Administration)  ☐ MSA (Master of Science in Accountancy)  ☐ MSN (Master of Science in Nursing)

Note to Applicant:
Enter your name and address below. Give or send a copy of this form to three (3) of your previous instructors or other parties who are able to comment on your qualifications for graduate study. If you graduated some time ago and find you cannot obtain references from instructors, you may send this form to other references. With your request, include a stamped envelope addressed to: Professional and Graduate Studies, Wheeling Jesuit University, 316 Washington Avenue, Wheeling, WV 26003.

Applicant’s Name ___________________________________________________________________________________________________________________
Address _____________________________________________________________________________________________________________________________
No. & Street City State Zip

If you become a graduate student at Wheeling Jesuit University, the Educational Rights and Privacy Act of 1974 will apply to you. This Act will afford you the right of access to your educational records only after entering the program.

Please check the appropriate box below indicating whether you waive/do not waive your right to access to this recommendation evaluation.

☐ I hereby waive my right of access to this recommendation evaluation.
☐ I do not waive my right of access to this recommendation evaluation.

Applicant’s Signature _______________________________________________________________________________________________________________

You may send a letter of recommendation instead of, or in addition to, using this form. Please return the waiver above.

1. How long have you known the applicant? ___________________________________________________________________________________________
   In what capacity? __________________________________________________________________________________________________________________

2. What is your estimation of the applicant’s principal strengths as they bear on participation in a graduate program?
   __________________________________________________________________________________________________________________________________
   __________________________________________________________________________________________________________________________________
   __________________________________________________________________________________________________________________________________

3. What are the applicant’s weaknesses in this respect?
   __________________________________________________________________________________________________________________________________
   __________________________________________________________________________________________________________________________________
   __________________________________________________________________________________________________________________________________
   __________________________________________________________________________________________________________________________________
4. Do you consider the applicant's achievements thus far to be a true indication of his/her ability? _______________________________________

If "No," why not? _________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________________________

5. In your opinion, has this applicant given careful and realistic thought to his/her commitment to graduate study? __________________
____________________________________________________________________________________________________________________________________

6. Please evaluate the applicant according to the following criteria by checking the appropriate boxes. Academic evaluators should compare the applicant to a representative group of students who have had approximately the same number of years of education and experience. Non-academic evaluators should use some other relevant group.

<table>
<thead>
<tr>
<th></th>
<th>Superior (Top 5%)</th>
<th>Excellent (Top 15%)</th>
<th>Good (Top 1/3)</th>
<th>Average (Middle 1/3)</th>
<th>Weak (Low 1/3)</th>
<th>Inadequate Opportunity to Observe</th>
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<tbody>
<tr>
<td>Intellectual Capacity</td>
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<td>Problem Analysis Ability</td>
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<td>Breadth of Knowledge</td>
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<td>Communication Skills – Oral</td>
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<tr>
<td>Communication Skills – Written</td>
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<td>Motivation and Initiative</td>
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<td>Maturity</td>
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<td>Persistence and Drive</td>
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<td>Decisiveness</td>
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<td>Interpersonal Skills</td>
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<td>Leadership Potential</td>
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<td>Quantitative Ability</td>
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<td>Health and Emotional Stability</td>
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<td>Overall Potential for Graduate Study</td>
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Please attach additional sheets for any additional comments you wish to make regarding this applicant.

7. Please indicate your overall evaluation of this applicant for graduate study by circling the appropriate scale value:
   1 indicating a poor recommendation and 5 indicating a very strong recommendation.

<table>
<thead>
<tr>
<th>Hesitantly Recommend</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>Strongly Recommend</th>
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</thead>
</table>

NAME (Please print or type) ___________________________ SIGNATURE ___________________________

POSITION ___________________________ ORGANIZATION ___________________________

ADDRESS ___________________________

DATE ___________________________
What do you need to do?
+ Complete an online application free of charge. Go to: http://www.wju.edu/ then click Apply Online! FREE! You will be prompted to create Log In Information. For Academic Program, choose: Master’s of Science in Nursing. For Academic Level, choose: Graduate.

OR

+ Complete a paper application and mail it to the Professional and Graduate Office. Early application is suggested.

+ Request official transcripts from any college you have attended and have them mailed to:

Wheeling Jesuit University
Attention: Melissa Rataiczak
Professional and Graduate Office
316 Washington Avenue
Wheeling, WV 26003

+ Provide a copy of your nursing license (or the license number and state of issuance) to the Professional and Graduate Office.

+ Apply for federal student loans and grants by completing the FAFSA online at http://www.fafsa.ed.gov. School Code is #003831.

+ Submit three letters of recommendation

+ The Graduate Record Examination (GRE) or The Miller Analogies Test (MAT) must to be taken and scores reported to WJU’s Graduate Office. The test requirement may be waived for WJU BSN graduates.

+ Complete the Graduate Nursing Admission Essay (instructions enclosed)

When do you come to campus?
+ An orientation is scheduled before your first semester. All new online students are encouraged to attend.

For more information, contact Professional & Graduate Admissions at 800.873.7665 or mrataiczak@wju.edu.
What Can I Expect from my Online Course?

On-Campus Orientation
You will attend an orientation your first semester to:
+ Meet with faculty and students
+ Receive a password and username to access the course website
+ Learn to navigate the Blackboard course system

On Your Course Site
You will find the information and directions for completing the course requirements, such as:
+ A paragraph or two introducing your professor and the course requirements
+ A course syllabus listing the important assignments, deadlines, and grading policies
+ A listing of the required textbooks and a list of resources available through the Internet

Assignments
Your assignments may include short papers, internet searches, case studies, quizzes, etc. Also, there is usually a research paper required.
+ You will check to see if the instructor has given any additional instructions or comments to your class. Usually this is done via e-mail.

Participation/Discussion
Class participation is very important. There are two ways class discussions are held:
+ Discussion Boards. Many times your instructor will present a discussion question and ask each student comment on a “discussion board” by a certain date. Your comment can be entered at any time day or night. Then, you check for responses other students or your instructor have made to which you may want to respond.

+ Chats. Very rarely, your instructors will schedule a certain time for all students to participate in a discussion simultaneously. This kind of discussion mirrors a typical in-person discussion since students comment and respond to each other immediately.
Computer Requirements

Hardware
+ Minimum Requirements — 64 MB RAM, CD-ROM with sound, Internet Connection.
+ Recommended Requirements — 128 MB RAM, DSL or Cable modem.

Software
+ Internet Explorer 6.0 or Foxfire, Microsoft Office 97 or higher, Microsoft PowerPoint, Adobe Acrobat Reader, Current anti-virus software.

Skills
+ Proficiency in word processing, Web browsing, and e-mail; you must have an active e-mail address.

WJU Student Support Services
+ WJU’s Academic Resource Center Offers additional academic assistance online, through e-mail, and in person.
+ Technical Support is available through e-mail and a dedicated 800 number staffed by the Distance Learning Office.

Questions about computer requirements
Call our Distance Learning Technical Support at 800.873.7665.